**OTF BOARD OF DIRECTORS ROOFING PERMIT APPLICATION**

**(Applications MUST be approved prior to beginning work)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DATE OF SUBMISSION: | |  | RECEIVED BY BOARD: |  |
| NAME/EMAIL: |  | | | |
| ADDRESS: |  | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| LOT #: |  | PHONE #: |  |  | CHECK IF PROJECT WILL REQUIRE A DUMPSTER |
|  |  |  |  |  | ON PROPERY DURING WORK |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| APPROX. DATES FOR CONSTRUCTION: | FROM: |  | TO: |  |

|  |  |
| --- | --- |
| WORK TO BE PERFORMED BY: |  |

|  |  |
| --- | --- |
| CITY PERMIT NUMBER: |  |

This is required before final approval by the Board. If you do not yet have a permit from the city, please contact the City Of Lee’s Summit Development Services Department at [816.969.1200](tel:816.969.1200), in person at City Hall, or online at <https://cityofls.net/>

|  |  |
| --- | --- |
| NUMBER AND LOCATION OF PANELS: |  |

TYPE OF PANELS:

|  |  |
| --- | --- |
| MONOCRYSTALLINE | THIN FILM |

|  |  |  |
| --- | --- | --- |
| POLYCRYSTALLINE | OTHER: |  |

BATTERY STORAGE SYSTEM

NO

YES

IF YES, PROVIDE THE FOLLOWING DETAILS/DESCRIPTIONS

|  |  |
| --- | --- |
| LOCATION: |  |

|  |  |
| --- | --- |
| DIMENSIONS: |  |

|  |  |
| --- | --- |
| BATTERY TYPE: |  |

HOMEOWNER SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please drop-off completed applications in marked box at the Clubhouse (501 NE Clubhouse Dr.).

An approval or denial letter will be sent along with copy of this application within 10 days – THANK YOU!